



NEW YORK CITY DEPARTMENT OF CORRECTION
Louis A. Molina, Commissioner

Ronald Miller, Acting Warden
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DATE: July 27, 2023
TO: Saunders James, Deputy Commissioner of Health Affairs, Quality and Compliance
FROM: Ronald Miller, Acting Warden, North Infirmity Command/West Facility *for DW 7-26-23*
SUBJECT: **APRIL 6, 2023 NIC FIRE-ADDITIONAL DOCUMENT REQUEST**

In reference to the above noted request for additional documentation as it pertains to the “April 6, 2023 NIC fire”, the North Infirmity Command submits the following response for your review:

On Thursday, July 27, 2023, the Deputy Warden of Security Steven Ramkissoo and the assigned Fire Safety Officer Jermain Phillips conducted an audit of the FSO post and were unable to locate the weekly Fire Safety reports ranging in dates from April 1, 2022 through April 30, 2023. Additionally, the assigned senior stationary engineer Mr. Richard Riley was unable to produce the requested monthly fire safety reports from April 1, 2022 through April 30, 2023.

The Deputy Warden of Security and the Supervisor of Mechanics has implemented a plan of action to ensure that the facility remains in compliance with Departmental regulations and guidelines regarding fire safety operations and protocols.

The FSO will receive Correction Academy training to ensure his knowledge and understanding of post requirements are current.

The Senior Stationary Engineer will conduct monthly Fire Safety Suppression & HVAC inspections to ensure the facility meets regulation standards.

All generated reports will be forwarded to and reviewed by the DW of Security and Supervisor of Mechanics prior to submission to the commanding officer.

All reports must be reviewed and signed by the facility’s Commanding Officer and filed accordingly.

Going forward The North Infirmity Command will ensure full compliance.

If additional information is required, please advise.

RM/mr
NIC #/23